

**SAVANNAH CITY COUNCIL
PROCEEDINGS
REGULAR SESSION
TUESDAY, JANUARY 21, 2014
CLASBEY CENTER – COUNCIL CHAMBERS
7:00 P.M.**

Mayor Connie George presiding.

Pledge of Allegiance was recited.

Council Members present: Greg Wilson, John Parker and Joy Thompson. Don Dillman was absent. Mayor Connie George, City Administrator Bruce Lundy, Chief of Police David Vincent, City Attorney Emily Bauman and City Clerk/Treasurer Beth Kar were also present. Planning & Zoning Commission members: Ralph Stanton, Ken Fisher, and Building Inspector Mike Malhiwsky were present. The meeting notice was posted at City Hall on January 17, 2014. The meeting was audio recorded.

Approval of Agenda -- John Parker motioned to amend the agenda and to add both the first and second readings for Bill 2014-4 updating municipal fees. Joy Thompson seconded. Motion carried on 3 yes votes.

Minutes – January 6, 2014 -- Joy Thompson motioned to approve the minutes of January 6, 2014. Greg Wilson seconded. Motion carried on 3 yes votes.

Public Testimony -- None.

Michael Puckett – 4Plex Discussion

Michael Puckett was present with follow-up from the previous Council meeting. He presented his proposals on the nonconformities for the 4Plex project on North 8th and West Pearl Streets. Council discussed Puckett's resolutions. John Parker asked Puckett several questions. Parker would like to see more detail such as where the parking and the sidewalks would be. City Administrator Bruce Lundy covered the seven non-conformities. The focus was on making the project meet the requirement to be no more than 50% lot usage (second item on the list of nonconformities). The current plan was at 59%. Council reviewed proposed alternatives.

Puckett suggested that he cut off the fourth unit and get everything behind the property line which would get the property under the square footage requirements. Lundy asked about the hardship of cutting off the fourth unit. Puckett wanted to move on. Joy Thompson mentioned parking problems and making sure the complex has enough parking. Lundy described the worst case scenario: the construction that had already been started could be broken down and hauled off. Mike Malhiwsky ran the figures and said that removing the fourth unit would bring the project to 49%. Puckett asked jokingly if he could get a refund on the second permit he paid for on the property.

John Parker recommended if Puckett submits a site plan with the suggestions, by the 3rd of Feb, then everything could move forward and a permit issued at that time. If Puckett fails to do that, he recommended asking Puckett to vacate the lot. Puckett didn't think he could get a site plan from the surveyor by then. Deadline was changed to the second Council meeting in February on

the 18th. He will let City Administrator Lundy know if the surveyor cannot finish it by the 18th. If it is sooner than that, he will let Lundy know so it can be put on the February 3rd agenda. Parker asked if a permit was needed to remove what he has up for the fourth apartment. City Attorney Emily Bauman mentioned that the fees for demolition could be credited against that second permit (\$300). There will need to be a demolition permit. Council was fine with waiving any fees for demolition. Bauman thought the City should amend the last permit with what had been decided tonight.

Michael Puckett will get together with Building Inspector Mike Malhiwsky and go over what is expected in a site plan. Greg Wilson described a site plan that shows everything that is around the building including utilities, parking, etc.

Parker asked if he is allowed to do anything before the permit. Bauman explained Puckett could proceed with limited activity; the City needs the site plan before any major work. Puckett offered to start on his cutbacks so the City can see what it will look like. A permit could be issued for the compromise contingent on a site plan. If a site plan is not submitted by the deadline, the permit is revoked.

John Parker motioned to approve Puckett's proposal: including removing the fourth apartment and taking the cut off in the front outside the property line; Puckett needs a proper site plan on or before February 18th. If he fails to do that, it is recommended to proceed on asking him to vacate the lot. Greg Wilson seconded. Motion carried on 3 yes votes. The Feb 18th deadline is dependent on the architect's schedule that will be doing the site plan. If Puckett gets the plan before then, it will be added to the Council agenda earlier. If the architect, Midland Surveying, will not be able to finish the drawing until after 18th, Puckett is to contact City Administrator Bruce Lundy. He needs to notify the City if it will take more time.

Police Chief's Report

Chief of Police David Vincent reported it's been pretty quiet. He is working on the end of year statistics including racial profiling. The older police computer that they use to maintain statistics is having problems. City Administrator Bruce Lundy mentioned the possibility of purchasing a replacement desktop. Car #206 is in the body shop getting repaired. Reynolds thought it was still repairable. Joy Thompson motioned to approve the Police Chief's report. Greg Wilson seconded. Motion carried on 3 yes votes.

City Administrator's report

City Administrator Bruce Lundy reported:

Brooke Bell Certification -- Deputy City Clerk Brooke Bell is nearing her goal of earning her Missouri Registered City Clerk (MRCC) certification through the Missouri City Clerks and Finance Officers Association. Brooke has completed her education that is required and has obtained the employment experience needed here in Savannah. This is a big accomplishment for Brooke. Lundy stated he was very proud of her.

Great Northwest Days -- Lundy will be traveling to Jefferson City to attend the Great Northwest Days on February 4th and 5th. He was asked to attend by Cindy Esely from the Courthouse. Someone from the City has attended in years past.

Storm Sirens -- The storm sirens have been installed. At the time of installation the sirens were tested to confirm they work. Steve Cearlock, Outdoor Warning, and Lundy spoke to the Andrew County Sheriff and got things lined up on the electronics installation. Lundy spoke to Dennis Haug from the radio company Haug Communications. Haug will be installing the encoder (device that activates the sirens) at the dispatch center. After it is installed Steve will come back to town and train the dispatchers on the operation of the encoder. Lundy provided the Region H Outdoor Warning Siren Activation Guidelines that the City will follow if possible.

Annual Regular Audit -- Auditor Harold Ray, Clifton Larson, is wrapping up the regular audit. He plans to present it to Council in February.

State Audit -- The City received the \$50,000 invoice from the State Auditor's Office and it has been paid. The State Auditor will return for the follow up visit in 90 to 120 days but there is no additional fee for that.

Tree City USA -- Lundy has been working on the application for Tree City USA. The City has been a member of this organization for 16 years now. They help with tree planting and education and, as part of the trim grant; they help with the cost of taking down dead trees on city properties.

Financial Advisor -- Tionna Pooler has started on a rates study for the City as requested. When she is ready, she will be preparing a presentation to Council and ask what other projects the City would like her to do.

Codification -- Sullivan Publications/General Code is preparing the Code for online access on the City website. They have also started on the Police operations manual and will include the fine increases too. Since Sullivan merged with General Code they have more options and different tiers available for website access and searches. Mike Perry from General Code is looking at his schedule to see when he can provide a webinar or come in person to show the options.

Passing of Curtis Wandfluh -- On January 8th the City received word that past Council Member Curtis Wandfluh passed away. One of the main reasons Curtis ran for Council was to get storm sirens in Savannah. Lundy thought it would be appropriate to recognize Curtis and his efforts in some way with the installation of the new sirens. John Parker motioned to prepare a plaque next to a siren in honor of Wandfluh. The recycling center is the closest to Wandfluh's residence but the High School siren would probably be seen more often. Joy Thompson seconded for a plaque at the High School siren. Motion carried on 3 yes votes.

City Hall Backup -- The City currently backup the computer files to an external hard drive. The City also keeps an offsite backup at the City's lockbox. The City's Auditor at Clifton Larson suggested the City look at performing offsite backups more often and mentioned a company called Midwest Data Center out of Rock Port. Midwest currently provides cloud storage for Andrew County Courthouse as well the cities of Rock Port, Grant City and Tarkio. Cost is estimated at \$180 a month which includes firewall protection. The rate is based on \$2 per GB of storage. If Council is interested in this option, we need a motion to approve. John Parker asked about including the police files. Greg Wilson motioned to approve the City Hall offsite backup and include the police main computer. John Parker asked about archiving police files for the future. Everything is on the computer. John Parker seconded. Motion carried on 3 yes votes.

Court Clerk -- Brooke Swords is the City's part time Court Clerk. She works full-time for the Circuit Court and takes care of all of the City's traffic tickets. We pay her for an hour a day, 5 days a week, to administer traffic tickets. The City matches the pay rate of the County. The County changed her pay to \$13.09/hour. John Parker asked if we could do an ordinance to keep matching the county. Council decided it was better to do it each time. Greg Wilson motioned to match the County's pay rate for Brooke Swords. Joy Thompson seconded. Motion carried on 3 yes.

Joy Thompson motioned to approve the City Administrator's report. Greg Wilson seconded. Motion carried on 3 yes votes.

Joy Thompson asked what day they would be testing the sirens. A day will be decided after the encoder is installed.

Treasurer's report

City Clerk/Treasurer Beth Kar presented December's financial statements including the paid bills. John Parker asked for recap of fuel cost per vehicle and mileage. The City has a lot of big vehicles and since they only go around town, their mileage is horrible. Greg Wilson motioned to approve the Treasurer's report. John Parker seconded. Motion carried on 3 yes votes.

BILLS FOR CONSIDERATION:

Bill 2014-2 Amend Sidewalk Reimbursement Policy was read for the first reading.

Bill 2014-3 Snyder as City Engineer was read for the first reading. The City has started on the 8th & Main project and needs Snyder's engineering. Council decided to go ahead and do the second reading for the ordinance due to the importance of the project.

ORDINANCE NO. 2629

This ordinance pertains to authorizing the Mayor to execute a non-exclusive contract with Snyder and Associates as the City engineer. Snyder is helping the City with plans for the problem at 8th & Main Streets. Greg Wilson motioned to adopt ordinance no. 2629. Joy Thompson seconded. Vote: Wilson: aye; Parker: aye; Thompson: aye; Dillman: absent. Motion carried.

Bill 2014-4 Update Municipal Fees Schedule was read for the first and second reading.

ORDINANCE NO. 2630

This ordinance pertains to revising the existing fee structure to conform to the Associate Circuit Court of Andrew County, Missouri standards. Greg Wilson motioned to adopt ordinance no. 2630. John Parker seconded. Vote: Parker: aye; Thompson: aye; Wilson: aye; Dillman: absent. Motion carried.

Second Public Testimony:

Michael Puckett asked since he will be removing the fourth unit on 8th Street, who does he need to go to in order to change the address. Without the unit on 8th street it makes more sense to be a Pearl Street address. He will go to the post office. Puckett also verified the Council meeting dates in February as the 3rd and 18th.

ELECTED OFFICIALS DISCUSSION

Mayor's Report – Mayor Connie George reported that the final April election filings included: Vernon Townsend on West and Don Dillman on the East versus Kenny Carter and Joy Thompson who filed early. Park Board had their meeting and committees. She has had several phone calls about snow melting and going into the sewers. She will miss Curtis as he was a lifelong friend. Mayor George offered congratulations to Brooke Bell. She knew she did a lot of work to earn the certification.

Council Members Discussion

Joy Thompson has been out sick.

John Parker reported he was fortunate enough to attend the Northwest Enterprise Facilitation dinner and represent the City. The dinner meeting was to present the organization's 2013 summary. Annette Weeks and Northwest help start or improve small businesses. He described the business, Lettuce Dream, where green items will be grown in water utilizing employees that are handicapped.

Adjournment

No further business to discuss. The meeting was adjourned at 8:32 p.m. on a motion by Joy Thompson and seconded by Greg Wilson. Motion carried on 3 yes votes.

Connie George, Mayor

ATTEST: _____
Beth Kar, City Clerk