

**SAVANNAH CITY COUNCIL
MONDAY, FEBRUARY 3, 2014 7 P.M.
PROCEEDINGS
REGULAR SESSION
CLASBEY CENTER – COUNCIL CHAMBERS**

Mayor Connie George presiding.

Pledge of Allegiance was recited.

Council members present: Don Dillman, John Parker, Joy Thompson and Greg Wilson. Mayor Connie George, City Administrator Bruce Lundy, City Attorney Emily Bauman, Chief of Police David Vincent, and City Clerk/Treasurer Beth Kar were also present. The meeting notice was posted at City Hall on January 31, 2014. The meeting was auto recorded.

Approve Agenda -- John Parker motioned to approve the agenda as posted. Joy Thompson seconded. Motion carried on 4 yes votes.

January 21, 2014 Minutes-- Greg Wilson motioned to approve the minutes of January 21, 2014. John Parker seconded. Motion carried on 4 yes votes.

Public Testimony -- None.

Bids Golf Course Mower – The City received bids from three companies: Kansas Golf & Turf; Professional Turf and Van Wall Equipment. Golf Course General Manager Mark Christopher asked each for both a new and used mower bid. If possible, he hoped to purchase two mowers for the budgeted amount. He also provided the bid results to the Golf Committee. Kansas Golf & Turf had the lowest bid: \$60,000 total (\$46,000 for Jacobson R311 Turbo large area mower; \$14,000 for used Jacobson 1880 Fairway mower/1200 hours). This is the first time the Golf Course has purchased a mower in several years. The Golf Course had budgeted \$15,000 for a mower payment; estimating the total cost would be \$60,000 including the interest to finance the equipment over four years. The Golf Committee recommended putting \$15,000 as a down payment and financing the rest of the \$45,000. Christopher checked with several area banks on interest rates. US Bank had the lowest rate: 2.35%. The interest rate was the same for \$45,000 or \$60,000. The Golf Course will need to amend their equipment budget for the increased cost. John Parker had a problem with the total cost being over the \$60,000 budget. He asked where the money would come from. He asked the City to look into spreading out the payments over five years instead of four. The City will ask US Bank for a five year payment schedule. There will be an ordinance to approve the financing on the mowers. John Parker motioned to approve the bid from Kansas Turf bid for the new and used mower. Greg Wilson seconded. Motion carried on 4 yes votes. Joy Thompson mentioned the possibility of selling the old mower as surplus equipment over the website like the other equipment City Administrator Bruce Lundy had put up for bid.

Bids -- Wastewater Bio-solids – The City received one bid for the Bio-solids/sludge removal: Denali. \$0.0369 per gallon if the sludge can be hauled and land-applied to the City's local sites. Cost is: \$0.065 per gallon if hauled to outside locations. Wastewater Superintendent Jason Long has too much sludge at the Wastewater Treatment Plant. He is not able to remove it rapidly enough to keep up. There is approximately 400,000 gallons to be removed. He described the challenges: the weather, when they can and cannot land-apply the sludge. This was not a

budgeted expense so there will need to be a budget amendment. John Parker asked if the company will be able to haul it off even with the snow. Long described how the company has offsite facilities where they have options that the City does not have. He expressed the need to have this done quickly. Joy Thompson asked if the City needs to look at obtaining similar facilities. Long agreed that in the future the City needs to look at alternatives. Greg Wilson asked if part of the sludge could be taken to the local fields and then Denali use their fields for the rest. Long expects that is what may happen. He hopes they can haul to an outside facility for a minimal amount. Don Dillman asked about the process and if the company provides a certificate of disposal where they take the sludge. Could the City have Denali haul some of the sludge like 100,000 gallons and then wait to remove the rest later? John Parker asked who decides if the sludge goes locally or out-of-town. Long would make that decision. Don Dillman motioned to approve the bio-solids bid from Denali. John Parker seconded. Motion carried on 4 yes votes.

City Administrator's Report -- City Administrator Bruce Lundy reported:

1. **Great Northwest Days.** At the time of Council Meeting Lundy thought he would be headed to Jefferson City for the Great Northwest Days. However, Great Northwest Days was postponed due to the snow storm coming in tomorrow. April 7 & 8 are the rescheduled dates.
2. **Good Workers.** Lundy wanted to give praise to all of the City Employees. He was pleased with everyone and their performance. It makes his job much easier when folks are doing what they are supposed to be doing and are doing it well. Lundy would like Council to know the hard work that Mike Malhiwsky and Trevor Moss have been doing. These two complete tasks as fast as Lundy can come up with them and they always do a good job, as you can see by the Council Chambers. The City has completed several projects at the Clasbey Community Center and has started renovation projects at City Hall. John Parker suggested looking at the carpet at the schools. Lundy already looked at the carpet that is used both at schools and the sheriff's department and that is what the City will use.
3. **Standard and Poor's Financing Questionnaire.** With the assistance of the City's Auditor Harold Ray from Clifton Larson, Lundy completed and submitted the Standard & Poor's Questionnaire. This deals with the City's finances and bond credit rating.
4. **The MIRMA Annual Renewal Questionnaire.** City Clerk Beth Kar and Lundy just completed the Annual Renewal Questionnaire for MIRMA. It's a rather lengthy document that is completed yearly that includes payroll and property values.
5. **Bid Opening for Hauling Wastewater Sludge.** Wastewater Superintendent Jason Long sent out for bids to haul Wastewater Sludge. Council reviewed the bids earlier in the meeting.
6. **Bid opening for Golf Course Mowers.** Council reviewed earlier in the meeting.
7. **Deffenbaugh.** John Parker and Lundy had a lunch meeting with representatives from Deffenbaugh. They discussed changing pick up to two days: recycle pick up on Thursday and trash on Friday. **100% Tote Program** – Deffenbaugh has a plan to give every customer in town a new trash tote and a new recycle tote. They would do this if the City agrees to extend their contract for three more years, which is an option in the current contract that expires in October. Estimated cost of totes = \$165,000. By toting the whole town they believe recycling will increase and the time it takes to pick up the trash will decrease. The current contract has up to a 4% increase per year on rates. Last year Deffenbaugh did not increase rates.
8. **Destroy Documents.** Deputy City Clerk Brooke Bell has been working on the basement storage area. She uses the state retention manual to determine what can be destroyed when. There are several older documents that have gone past their retention period. In the past destroyed items were shredded. Since the City does not have a large shredder Lundy talked to Director of Public Works Kenny Lance about digging a hole at the City's dumpsite on North

10th and let City employees burn the documents. Don Dillman talked about the shredding company he was familiar with and shredding as a safe way to get rid of information at United Coop. Greg Wilson suggested finding the cost of shredding. Lundy will check.

Joy Thompson motioned to approve the City Administrator's report. Greg Wilson seconded. Motion carried on 4 yes votes.

Extend Deffenbaugh's contract – Greg Wilson motioned to approve the contract extension for Deffenbaugh at the same rate for three years. Don Dillman seconded. Motion carried on 4 yes votes. City Attorney Emily Bauman reported that because there is an extension clause that is part of the contract, a motion is sufficient. The City will send Deffenbaugh a letter confirming the three year extension to the contract.

City Attorney's report -- City Attorney Emily Bauman contacted the St. Joe Animal shelter and received about 30 bags of animal food donated to the City's shelter. She is looking at moving her office to a location on the Square. Don Dillman motioned to approve the City Attorney's report. Joy Thompson seconded. Motion carried on 4 yes votes.

RESOLUTION FOR CONSIDERATION:

Resolution 2014-1 Records Disposal – Joy Thompson motioned to approve Resolution 2014-1. Greg Wilson seconded. Motion carried on 4 yes votes. Greg Wilson asked about the cost of disposal. City Administrator Bruce Lundy will use his best judgment.

BILLS FOR CONSIDERATION:

Bill 2014-2 Amend Sidewalk Reimbursement Policy was read for the second reading.

ORDINANCE NO. 2631

This ordinance amends the sidewalk reimbursement policy, updating the process including inspections. John Parker motioned to adopt ordinance no. 2631. Joy Thompson seconded. Vote: Dillman: aye; Wilson: aye; Parker: aye; Thompson: aye. Motion carried.

Bill 2014-5 Add Alternate to Planning & Zoning Commission was read for the first reading.

Bill 2014-6 Approve Bio-Solid Agreement with Denali was read for the first reading. Greg Wilson motioned to amend the agenda and do a second reading on the bill since the Wastewater Treatment Plant needs the sludge removed soon. Joy Thompson seconded. Motion carried on 4 yes votes. Bill 2014-6 was read for a second reading.

ORDINANCE NO. 2632

This ordinance pertains to approving an agreement with Denali to remove the Bio-solids for the Wastewater Treatment Plant. Greg Wilson motioned to adopt ordinance no 2632. Joy Thompson seconded. Vote: Wilson: aye; Parker: aye; Thompson: aye; Dillman: aye. Motion carried.

Second Public Testimony: None.

ELECTED OFFICIALS REPORTS

Mayor's report – Mayor Connie George attended the Planning & Zoning Commission meeting.

She received quite a few calls thanking City crews for coming back and clearing streets a little wider after the last snow.

Council Discussion

John Parker confirmed he planned to attend the Chamber of Commerce lunch. Don Dillman and Mayor Connie George also plan to attend.

Don Dillman attended the Chamber banquet. He received the award for honorary Chamber member. It was at the new Ol' MacDonald facility. The food was very good. He has a plaque for the City being the sponsor.

Joy Thompson expressed her concern about the predicted big snow. Is the City prepared? Director of Public Works Kenny Lance reported they were prepared. Thompson asked about the problem with people parking around the Square when snow needed removed. St. Joe advertises that the City will tow vehicles on the snow route. People are supposed to park in one of the City lots during snow removal. Chief of Police David Vincent explained the City will tow. Lance reported normally they start at 4 a.m. to remove snow. They don't have enough people to do several shifts. Mayor Connie George asked if other departments help with snow removal. Yes, other departments help with snow removal.

John Parker thought all the departments did a tremendous job.

ADJOURNMENT

No further business to discuss. Council adjourned at 8:26 p.m. on a motion by Don Dillman and seconded by Greg Wilson. Motion carried on 4 yes votes.

Connie George, Mayor

ATTEST: _____
Beth Kar, City Clerk