

**SAVANNAH CITY COUNCIL
MONDAY, NOVEMBER 3, 2014 7 P.M.
CLASBEY CENTER – COUNCIL CHAMBERS**

Mayor Connie George presiding.

Pledge of Allegiance was recited.

Council members present: Don Dillman, John Parker, Joy Thompson and Greg Wilson. City Administrator Bruce Lundy, City Attorney Emily Bauman, Chief of Police David Vincent, and City Clerk Beth Kar were also present. The meeting notice was posted at City Hall October 31, 2014. The meeting was audio recorded.

Approve Agenda – Greg Wilson motioned to approve the agenda as posted. Joy Thompson seconded. Motion carried on 4 yes votes.

Minutes October 22, 2014 -- Joy Thompson motioned to approve the minutes. Greg Wilson seconded. Motion carried on 4 yes votes.

Public Testimony: None.

Bids: Old Water Plant Demolition– The City received four bids.

1. *DoneRight \$21,325.53
2. Madget \$34,000
3. *Earthworks \$44,000
4. J & K Miller \$79,900

* DoneRight and Earthworks did not submit all bid requirements including: certificate of insurance, E-Verify signature page.

John Parker motioned to reject bids one and three (DoneRight and Earthworks) for not fulfilling the bid requirements. A DoneRight representative was present at the meeting. He said that his office may have neglected to turn in information but they could do so. Greg Wilson seconded the motion. Motion carried on 4 yes votes.

Don Dillman motioned to approve the bid of Madget. John Parker seconded. Motion carried on 4 yes votes.

Bids: Mini Excavator – Six bids were received. *Bidders: Earley Tractor and Victor did not submit all of the requirements which included a two year warranty. They only submitted for one year warranty. Director of Public Works Kenny Lance budgeted \$40,000 for the new mini-excavator. Trade-in is a 2008 John Deere.

Company	Price	Trade in	Purchase Price
1. Earley Tractor	\$41,400	\$20,000	\$21,400*
2. Northwest Implement	\$47,000	\$21,500	\$25,500
3. St. Joseph Ford Tractor	\$55,145	\$29,000	\$26,145
4. Van Keppel	\$41,405	\$14,500	\$26,905
5. Foley Equipment	\$49,500	\$22,100	\$27,400
6. Victor L. Phillips	\$51,877	\$23,000	\$28,877*

A representative from Foley was present. Bid #2 Northwest Implement is the same machine the City currently has but a newer model so all of the current buckets will still fit, which will save money. The City's current buckets will not fit the Bobcat bid by Earley. Bid five does have the coupler which means it will work on more than one machine. However, Foley was not sure if his coupler would work with John Deere.

John Parker motioned to reject bids one (Earley) and six (Victor) for not meeting the warranty. Motion died for lack of a second. Don Dillman motioned to accept the bid for the John Deere model bid by Northwest Implement. John Parker seconded. Motion carried on 4 yes votes. John Parker explained his motion to reject the bids that did not meet specifications. Employees spend a lot of time coming up with bids. Bidders should follow the specifications. Don Dillman commented that it was good to show why they didn't take the lowest bid.

City Administrator's Report – City Administrator Bruce Lundy reported:

City Hall / Police Helper. The City advertised for part-time help at the Police Station and City Hall. There were eight applicants and two were interviewed. Chief David Vincent, Deputy Clerk Brooke Bell, City Clerk Beth Kar, and Lundy performed the interviews. Minde Dreher was hired. She had been one of the managers at Country Mart.

Audit. The Auditors will start working the week of November 17th on the yearly audit.

Employee Dinner. The employee dinner is planned for noon, November 18th, at the Clasbey Kitchen.

Election Day. Don't forget Election Day is coming up on November 4th.

Chamber Lunch. November 5, Noon: Chamber of Commerce lunch is at the Postal Credit Union. Pizza Hut is catering.

City Candidate Filing. City candidate filing starts Dec 16th – Jan 20. The election will be April 7th 2015.

Capital Assets. Clifton Larson is working on the City Property and Infrastructure values. Director of Public Works Kenny Lance is working with them trying to determine the value of City streets.

Jail Request for Water Discount. Greg Wall, one of the County Commissioners, contacted Mayor Connie George and Lundy about a discounted water rate for the jail since the County dispatch for the City Police and hold City prisoners. Lundy asked for a letter outlining all the services provided for the City. The letter from the Sheriff was provided in Council packets for consideration. Council discussed the different elements of the request and what it affected. The sheriff's department receives 100% of the law enforcement tax. If the City gave a discount, would that be a double tax on citizens? The original request asked to waive the rates. Should there be a policy that with a certain amount of usage, non-profit organization, could apply for a discount? Don Dillman thought the City should never drop below cost. Joy Thompson understood the request because the sheriff department does dispatch and other items for the city. What about the school? Chief of Police David Vincent thought the City does not have a contract with the sheriff's department on services; it is a verbal agreement. Lundy could see where the City might want a contract for use of dispatcher and house prisoners. Vincent described prisoner

holds and arrests. Don Dillman asked how much would be the city part of the tax? There is not a city/county breakdown of tax. John Parker felt the topic needed more discussion and cross-referencing. Where should the line be drawn? What should be the number of gallons? There is a lot to consider. Some cities have a central dispatch. City also gets nothing of the road and bridge tax collected. Why is only Savannah being asked? Why not Country Club and other areas? John Parker asked how much more water is being used compared to the old jail: approximately four times as much. Don Dillman asked if it would make sense to wait until after the election tomorrow. What effect would a discount have on the budget? Council asked for more figures.

Vacation Benefit. The last meeting Council spoke briefly about the vacation benefit. Lundy provided a copy of what the current benefit was and a proposal on possible changes. City Clerk Beth Kar also received information from other cities on vacation time. In the Council packet is that information along with the number of people affected by changing the policy. Greg Wilson commented that the proposed policy was similar to what he was used to at his work. John Parker wanted a use it or lose it policy on vacations. He also suggested if people get more than two weeks' time, they have to take at least two weeks in a row. Lundy expressed that would be pretty difficult scheduling. The new vacation schedule would be effective with the start of fiscal year: October 1, 2014. Council agreed for the policy change. Don Dillman motioned to approve creating an ordinance on the policy with the new vacation schedule including "use it or lose it." John Parker wanted to make sure also it included not accruing leave time if employee is off for an extended period of time. John Parker seconded. Motion carried on 4 yes votes.

Sidewalk Project. Snyder and Associates put together estimates for three sidewalk projects. Director of Public Works Kenny Lance, School Superintendent Dr Brax and Lundy talked and decided it would be best to only proceed with two based on the cost. Construction estimates were in Council packets. The maximum for the grant is \$240,000 with a 20% cash match. With full funding plus the cash match the City would have a \$288,000 project. There are a lot of other places that need sidewalks but this is the best place to start with grant funds that are available. MPO is helping with the application.

1. New sidewalk east from Minnie Cline along the south side of Price and tie-in to the new sidewalks at 6th and West from Minnie Cline and North along the West side of 10th Street and tie into the new sidewalks at Main St.
2. New sidewalk from 14th St along the North side of T Hwy West past the old train tracks and across T Hwy onto the Middle School Grounds.
3. Sidewalk from T Hwy South on Middle School grounds to connect with sidewalk near their parking lots. (This is the one we are not seeking funds for at this time)

Timeline: put these in the budget for next year, starting December 2015. MPO is working on the application. Mo-Dot sent the approval letter to put on the state right of way. Lighted signs can be put on the grant. Water Superintendent Dale Watson mentioned that some of their transmission lines are on that side of T. It will be ADA compliant.

Eddie Spencer. He came in and said there are speeders in his area. He would like "slow moving: children" signs in Atkins Addition. Flags can be added too. Joy Thompson motioned for approval of "slow moving: children" signs with flags, one on twelfth and one on thirteen. John Parker seconded. Motion carried on 4 yes votes.

John Parker motioned to approve the report. Joy Thompson seconded. Motion carried on 4 yes votes.

Planning & Zoning Appointments –Don Dillman motioned to reappoint Kirk Larson to Planning & Zoning. Joy Thompson seconded. Motion carried on 4 yes votes.

Ross Svendsen resigned. There is an opening on Planning & Zoning. Joy Thompson motioned to approve appointing Shawn Shuster to Planning & Zoning. John Parker seconded. Motion carried on 4 yes votes. The Planning & Zoning Commission is now full but without any alternates.

LED Lights – Rick Williams and Tom Alley were present at the meeting. Waldinger’s submitted financing since the last meeting. Brightergy and Coral Lighting representatives were present. Lundy explained Coral put a LED light on one of the street lights in front of city hall. December 31st is the cutoff date for incentives. Greg Wilson would like to make sure that if they do the work that all of the buildings get done. Don Dillman asked that when we enter into agreement, what happens if it is not accepted? Does it stop or does it continue on? Tom Alley described that there will be rebates after December 31st but they will be less. Rick Williams has a person that works directly with KCPL so he is pretty sure they would get approved. John Parker asked for installation time for both. Tom Alley and Williams both thought two to four weeks, depending on accessibility. Joy Thompson motioned to go with Coral Lighting. John Parker seconded. He added to the motion that it be considered emergency approval and get done before the first of the year. Motion carried on 3 yes; 1 no: Dillman.

City Attorney’s Report – working on the personnel code. Next meeting she will have the ordinance with clarification on the noncompliance part on trailers. Municipal court is next week. Bauman asked for a change in motions for Treasurer’s reports: Instead of making the motion to approve, make motion to receive and file for audit. Her recommendation is from here on out. This helps to avoid liability prior to the audits. Greg Wilson motioned to approve the report. Don Dillman seconded. Motion carried on 4 yes votes.

Treasurer’s 6 Month Statement – The 6 month financial statement will be in this week’s Savannah Reporter. John Parker motioned to receive and file the 6 Month Statement. Greg Wilson seconded. Motion carried on 4 yes votes.

RESOLUTION FOR CONSIDERATION:

Resolution 2014-5 2015 Change Meetings for 2015 for Holidays – Greg Wilson motioned to approve Resolution 2014-5. Joy Thompson seconded. Motion carried on 4 yes votes.

BILLS FOR CONSIDERATION:

Bill 2014-27 Cemetery Rates was read for the second reading.

ORDINANCE: 2654

This ordinance updates the rates for the Cemetery fee schedule. John Parker motioned to adopt Ordinance no. 2654. Don Dillman seconded. Vote: Dillman: aye; Wilson: aye; Parker: aye; Thompson: nay. Motion carried.

Bill 2014-28 2015 Election was read for the first reading.

Second Public Testimony: None.

ELECTED OFFICIALS REPORTS

Mayor's report – Last Tuesday City crew went out and presented Wandfluh's family a plaque for the storm siren which is next to the school. She received reports on missed recycling pickups at 3rd Street. Deffenbaugh is turning at the daycare and not going down 3rd. On the way to the Middle School, she saw several on T Hwy and 14th that weren't picked up.

Council Discussion

Joy Thompson had a complaint about parking on both sides of the road on 10th Street where the curve is. There is a trailer there and it is not always parked up next to curb. There are no parking restrictions on 10th Street. The museum had their first Trunk or Treat – 763 kids.

John Parker commented that it seemed like if we don't remind Deffenbaugh every other week, we start getting calls about missed pickups. One of the drivers stops in at City Hall each week and checks for anything. Deffenbaugh won't know if people don't call City Hall. Deffenbaugh provided a list of people who dragged out trash after they go by for pickups.

ADJOURNMENT

No further business to discuss. Council adjourned at 8:16 p.m. on a motion by Don Dillman and seconded by Greg Wilson. Motion carried on 4 yes votes.

Connie George, Mayor

ATTEST: _____
Beth Kar, City Clerk