

**SAVANNAH CITY COUNCIL  
PROCEEDINGS  
REGULAR SESSION  
MONDAY, MARCH 16, 2015 7 P.M.  
CLASBEY CENTER – COUNCIL CHAMBERS**

Mayor Connie George presiding.

Pledge of Allegiance was recited.

Council Members present: Don Dillman, Greg Wilson, John Parker and Joy Thompson. Mayor Connie George, City Administrator Bruce Lundy, City Attorney Emily Bauman, Chief of Police David Vincent and City Clerk/Treasurer Beth Kar were also present. The meeting notice was posted at City Hall March 13, 2015. The meeting was audio recorded.

**Approve Agenda** – Don Dillman motion to amend the agenda to remove Kathy Roach from agenda at her request and approve agenda as amended. John Parker seconded. Motion carried on 4 yes votes.

**March 2, 2015 Minutes** – Joy Thompson asked to amend the minutes and add a statement to the Golf Course employee hiring paragraph. “We don’t start some of the other groups out at that pay rate. That is the reason I voted the way I did.” Joy Thompson motioned to approve the minutes with the amendment. Greg Wilson seconded. Motion carried on 4 yes votes.

**Public Testimony:** None.

**Jan Glenn – Alumni Association** – The Alumni Event is planned for June 13<sup>th</sup>. Streets round the Square would be blocked off: 4<sup>th</sup> Street and 5<sup>th</sup> Street from Court to Main. The 5K is at 8 a.m.; the classic car parade and music will start around noon. This is a big event every three years. Patrick Turner, Pizza Shoppe, also needs the authorization letter for applicable event liquor license as in other events. John Parker motioned to approve the request, close streets and provide liquor authorization letter for Patrick Turner from Pizza Shoppe. Don Dillman seconded. Motion carried on 4 yes votes.

**Tonya Young – Backpack Buddies 5K, May 2<sup>nd</sup>** -- 8 a.m. start. The route would start and end at the high school. Young will coordinate a route with the police department. Chief of Police David Vincent will work with them. Don Dillman motioned to approve the request for the Backpack Buddies 5K. Joy Thompson seconded. Motion carried on 4 yes votes.

**Kathy Roach -- Location for Blue Star Veteran Memorial** – Roach called before the meeting and asked to be removed from the agenda because she found a location.

**Northwest Facilitation** – Sisters and Kelli Morris, their Facilitator, were present to provide an update on how they help new and existing business owners in Andrew County. All of the major cities in the counties are donating as Savannah has in the past. The service Northwest provides is free to entrepreneurs and benefits the cities. Snap fitness is the latest business and will have its ribbon cutting on April 1<sup>st</sup>. With former Facilitator Annette Weeks’ help, they will mentor a second group to the East that would cover five counties. Greg Wilson motioned to participate and match the same amount as last year. John Parker seconded. Motion carried on 4 yes votes.

**Audit Presentation FY 2014 – Harold Ray and Gary Frazier.** Harold Ray presented the City's Fiscal Year 2014 financial statements. The City of Savannah received an unmodified opinion which is the best rating. In the past the City did not have updated capital assets in the statements. During the past year Clifton Larson worked with the City to complete a list and adjusted the balance of capital assets to the new listing with everything since 2003. Ray and Frazier described the different sections of the audit. Ray reviewed the material weaknesses/internal control. As a smaller staff, the City will likely see some items each year with the lack of segregation of duties. With Minde Dreher hired as full time, Clifton Larson can help make suggestions on things she can pick up to help spread out the segregation of duties. There were a few occasions where items were purchased without formal bids. He recommended reviewing the city's policy if \$2500 was still a good cut off amount or if a higher amount would be more reasonable to require formal bids. Clifton also recommended that the City approve a fund balance policy such as 6 months of balance reserves depending on the fund. Council asked questions about depreciation. Harold Ray explained for governmental it is based on historic cost. He also reviewed Golf liability regarding credits for gift certificates and tournament prizes. The main point is making sure there are controls which the golf course has. John Parker motioned to accept the audit as presented for Fiscal Year 2014. Don Dillman seconded. Motion carried on 4 yes votes. Joy Thompson thanked City Clerk Beth Kar and City Administrator Bruce Lundy for helping and answering questions.

**City Administrator's Report** – City Administrator Bruce Lundy reported:

**Mike Quirk** -- Mike Quirk turned in his resignation from the water plant. He cites personal and health reasons for leaving. Lundy thanked him for his service and dedication. His last day is April 1st. John Parker motioned to approve Mike Quirk's resignation. Greg Wilson seconded. Motion carried on 4 yes votes.

**Audit** -- The City's Auditor will be here on March 16th for the presentation.

**Golf Course** -- Since our last meeting the weather has been fantastic. Lundy checked and the golf course is doing very well bringing in revenues. At the last meeting it was mentioned moving money from restricted to operational for the Golf Course fund. With the great weather and good sales they no longer plan to make the transfer.

**Lighting** -- The electricians have been in town installing the LED lighting. City Hall, the Golf Course Pro Shop and Clasbey Center are finished. The crews will start Tuesday on Kenny Lance's Public Works building and the Police Station. John Parker asked if the eye on the outside lights at Clasbey Center has been installed to cause them to turn on when it is dark.

**MIRMA** -- The MIRMA playground seminar is next Tuesday the 24th at the Clasbey Center from 10 a.m. – 2 p.m.

**Mike Malhiwsky** -- Mike has been attending a drinking water certification class two days a week for six weeks. Next week he will take his certification test. Mike showed interest in attending the class. Lundy felt there may be a time we will need him to fill in.

**Hiring** – Water Superintendent Dale Watson and Wastewater Superintendent Jason Long put together help wanted specifications for their departments. The ads will be in the newspaper. Golf and Parks are hiring seasonal workers. Lundy talked to Long about the possibility of him being in charge of Water and Wastewater and he was interested.

**Region D Waste Events** -- Reminder Region D announced an electronics pick up May 9th from 8 – 1 and a hazardous chemical pick up April 18th from 8 – 1.

**Conditional Use** – Does it require an ordinance? City Attorney Emily Bauman will prepare a conditional use ordinance now that Zoning has recommended approval for the new owners of Niebuhr Heating and Cooling.

**Lights** -- Mrs. Drago left a message and he has tried to reach her. The new street lights are working.

**Generator** -- Today he authorized Dennis Swink to do electrical work at City Hall. The City has a generator that was purchased for lift station and is not used. In attempt to better use the equipment, Swink will put a plug on the back of City Hall and where the generator could be used to power City Hall in case of emergency. \$1500 includes the parts for the plug and cleanup of the wiring. The generator will be tested periodically. The Wastewater Plant still can use it and has other methods for the lift station if needed.

Greg Wilson motioned to approve the City Administrator's report. Don Dillman seconded. Motion carried on 4 yes votes.

**City Attorney's Report** – City Attorney Emily Bauman had municipal court. There is a problem with people not showing up when the weather improves. She met with Ralph Stanton on several zoning issues that are being clarified. She is working on an event application including a waiver and hold harmless agreement. Don Dillman motioned to approve the City Attorney's report. John Parker seconded. Motion carried on 4 yes votes.

**Second Public Testimony:** None.

### **ELECTED OFFICIALS REPORTS**

**Mayor's report** – Mayor Connie George attended the Chamber meeting. Wednesday night is Park Board. Trees will be planted near 4H and volunteers are needed to help on April 25<sup>th</sup>. The Golf course is getting 25 trees. Greg Wilson said he would help.

**Council Discussion** – Joy Thompson. She will be planting some trees at the Cemetery. She is working with City Cemetery employees Davey Poland and Mike Clark. The Annual Arbor Day planting April 24<sup>th</sup> will be at the Cemetery this year instead of Messick Park.

### **ADJOURNMENT**

No further business to discuss. Council adjourned at 8:15 p.m. on a motion by Greg Wilson and seconded by Don Dillman. Motion carried on 4 yes votes.

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Connie George, Mayor

ATTEST: \_\_\_\_\_  
Beth Kar, City Clerk