

**SAVANNAH CITY COUNCIL
TUESDAY, SEPTEMBER 6, 2016 7:00 P.M.
PROCEEDINGS REGULAR SESSION
CLASBEY CENTER – COUNCIL CHAMBERS**

Mayor Connie George presiding.

Pledge of Allegiance was recited.

Council members present: Don Dillman, Kenny Maxwell, John Parker and Joy Thompson. City Administrator Bruce Lundy, City Clerk Beth Kar and Chief of Police David Vincent were also present. City Attorney Emily Bauman was absent. The meeting notice was posted at City Hall September 2, 2016. The meeting was audio recorded.

Approval of Agenda – Don Dillman motioned to amend the agenda to go into closed session for reasons of litigation 610.021 (1) and approve agenda as amended. Joy Thompson seconded. Motion carried on 4 yes votes.

Minutes – August 18, 2016; August 30, 2016 – Don Dillman motioned to approve the minutes of April 18 and 30, 2016. Kenny Maxwell seconded. Motion carried on 4 yes votes.

Public Testimony: Gary Yarbrough has problems with trash pickup. He called Joy and explained having problems with them not getting everything. Bruce gave him totes so the machine would dump all of it out. He will talk to Deffenbaugh about it. Joy explained that he lives across from her. There was only one man working. He got out, dumped trash into the back, and then ran back and drove away the truck. He has had to flag them down before and had them come back down the hill.

Nirman LLC Request for Liquor License as new owners of Savannah Liquor & Tobacco -- A new owner has purchased Savannah Liquor & Tobacco. He requested the same as the existing liquor license. Don Dillman motioned to approve the liquor license request. Joy Thompson seconded. Motion carried on 4 yes votes.

City Administrator's Report -- City Administrator Bruce Lundy reported:

Certification – City employees: Tyler Swink, Mike Malhiwsky and Terry Bruce all passed their DS-I water distribution license test. With this certification, they each qualified for \$1,000 pay increase. Joy Thompson motioned to approve the three increases. John Parker seconded. Motion carried on 4 yes votes.

Lightning Strike at Water Plant -- Water Superintendent Jason Mercer described a lightning strike at the water plant. The main surge protector did not catch all of it. The secondary surge protector failed. The motherboard burned up so the #2 high service is out of operation until parts are shipped to repair it. It was also discovered that the operating program to the scada system did not nor ever have an isolation key to independently operate #1 or #2 high service pumps. Waldinger had to come and isolate #1 high service and disconnect #2 high service to send water to town. This problem will be fixed inside the program when the variable frequency drive is repaired. All in all it was too bad it was hit by a large electrical surge, but during the process, the operators did find some problems that needed to be corrected to run the plant in an emergency situation which will definitely be a benefit in the future. Lundy filed a claim with the City's insurance carrier, MIRMA, who said these items are covered after verification that it was lightning that caused the damage.

Sidewalks – The new sidewalks came along very quickly and then stopped. There were a few locations where the utility poles had to be moved. The new poles have been installed but now the City is waiting for the utility companies to move the wires to the new poles so the old ones can be removed. The construction company Hoggatt said once the poles are moved it will take about four days of work to finish the project.

Mo-Kan – The City received a letter from MO-Kan wanting to know who will be the representative from the City of Savannah for 2016 – 2017. Don Dillman was surprised as he has been attending the meetings and receiving the emails.

New DNR regulation – Lundy received a letter about a new Department of Natural Resources (DNR) regulation that went into effect August 26th. House Bill (HB) 1717 states that cities have to notify customers, the Department of Health and Senior Services and DNR at least 90 days prior to a vote on the modification (adding or reducing) of Fluoride in the water. The City does not currently have any plans to change the Fluoride in the City's water.

Golf Debt -- The Golf Committee asked about making the last Golf Course debt payment earlier than the 2017 due date. The payment of \$32,745 is due March 1st. This is the final payment on the land bought to create the new back nine holes. The Golf department will save a little money by paying early; however this requires a 30 day advanced notice to the bond holders. The bank will send an updated invoice with the new pay off amount. We need a motion to start the closing out process to pay it off early. John Parker motioned to approve paying off the golf debt early. Don Dillman seconded. Motion carried on 4 yes votes.

Bid Opening – There will be two bid openings on September 15th. The first is for underwriters to refinance the 2007 water bonds and the second is the Wastewater Plant's grinder pump.

Reminder -- The next Council Meeting is planned for Thursday, September 29th.

Public Meeting Rules -- At a previous Missouri Municipal League (MML) training session, the speaker talked about public participation at Council meetings. He recommended that the rules regarding the public be posted at the meeting site. Lundy typed up a short list of meeting rules. City Attorney Emily Bauman approved the list. A copy of the rules was in Council packets for approval. Council agreed to the rules.

John Parker motioned to approve the report. Kenny Maxwell seconded. Motion carried on 4 yes votes.

Siren Repairs -- Lundy added that the siren company, Outdoor Warning, came back with offer for \$10,000 flat, they would repair the siren that had been hit by lightning which would still mean a savings of approximately \$8,000 in labor. Does Council want him to counteroffer? John Parker thinks it more important to get it repaired. Parker motioned to accept the offer and have the repairs completed. Don Dillman seconded. Motion carried on 4 yes votes.

BILLS FOR CONSIDERATION:

Bill 2016-22 Water Rates was read for the first and second readings.

ORDINANCE NO. 2705

This ordinance raises the water rates on utility bills. Don Dillman motioned to adopt ordinance no 2705. Kenny Maxwell seconded. Vote: Dillman: aye; Maxwell: aye; Parker: aye; Thompson: aye. Motion carried.

The new water rates will be: **Inside City Limits:** Base Charge for the first 0 to 1000 gallons: Twenty-two dollars and Sixty-seven cents (\$22.67). After the base charge, each additional 1 to 1,000 gallons: Thirteen dollars and Forty-one cents (\$13.41) per 1,000 gallons; for customers **Outside City Limits:** Base Charge for the first 0 to 1000 gallons: Twenty-five dollars and Sixty-three cents (\$25.63). After the base charge, each additional 1 to 1,000 gallons: Fifteen dollars and Fifty-three cents (\$15.53) per 1,000 gallons.

Bill 2016-23 Sewer Rates was read for first and second readings.

ORDINANCE NO. 2706

This ordinance raises the sewer rates on utility bills. Don Dillman motioned to adopt ordinance no 2706. John Parker seconded. Vote: Maxwell: aye; Parker: aye; Thompson: aye; Dillman: aye. Motion carried.

The new sewer rates will be: the minimum base charge per month shall be \$19.00 for up to the first 1,000 gallons of water. In addition, each contributor shall pay a user rate of \$5.35 per each additional 1,000 gallons of water for sewer operations and maintenance, including debt service.

Bill 2016-24 Trash Rates was read for first and second readings.

ORDINANCE NO. 2707

This ordinance will update the trash rates. Don Dillman motioned to adopt ordinance no 2707. Kenny Maxwell seconded. Vote: Parker: aye; Thompson: aye; Dillman: aye; Maxwell: aye. Motion carried.

The utility rates recommendations were provided by the City Financial Advisor Tionna Pooler at the last Council meeting.

DISCUSSION ITEMS:

Budget Fiscal Year 2017 – The City reviewed the sections of the preliminary Fiscal Year 2017 budget.

Streets Program – Public Works Director Kenny Lance described the 2017 streets program. He updated the proposed list by removing Cedar and adding East Price from Banyon to the City Limits. John Parker motioned to approve the street program with changes. Don Dillman seconded. Motion carried on 4 yes votes. The street program asphaltting will be bid out after the new fiscal year begins.

Departments Review

Chief of Police and Fire Chief David Vincent reported on those department's budgets.

Police & Fire – Promotions – Chief David Vincent included a letter explaining his proposed promotions within the police department.

When Bruce Lundy moved to City Administrator, he maintained the rank of Lieutenant. Vincent recommended the following promotions:

- 1) Sgt. Josh Smith to Lieutenant. Smith has been doing the duties without extra pay or promotion. Vincent requested adding \$1,000 to Smith's salary for the increased responsibilities.
- 2) Lundy to Captain. Then his ranking in the department remains ahead of everyone else's.
- 3) Officer Daniel Zeigler to Sergeant. Zeigler has about 5 years' of experience. Vincent asked to increase Zeigler's salary by \$1,000. In the last year the City has lost three officers and about

27 years of police experience. He would like to recognize the work these two officers do and provide an incentive not to lose any more experience.

Lundy described that Zeigler's pay is only about \$1400 over a new hire and suggested a larger increase than \$1,000. Don Dillman asked if the increase still included any regular raises. Joy asked about proposed pay rate increases as well as the position duties. Lundy figured increases at 1 and 2%. The Lieutenant creates the schedules and approves reports. The Sergeant is an immediate supervisor and works more evenings. If the Sergeant is out with another officer, the other officer reports to him. John Parker agreed that there is not much variance from the beginning pay. Lundy suggested \$2,000 or \$2500 as the recommended increase. John Parker recommended Smith receive a \$1,000 increase and Zeigler \$2500. John Parker motioned to approve the promotions with Zeigler's \$2500 and Smith's \$1000 raises. Kenny Maxwell seconded. Motion carried on 3 yes votes; 1 no: Thompson.

Police Dept – Bullet proof vests life cycle is about 5 years. John Parker asked if the vests could be replaced on a staggered program, replacing a few each year. The new car payments are in the budget. Fuel and utility costs were decreased. Joy Thompson asked if needed more Tasers. The City has four and they are reusable with cartridges and batteries replaceable.

Fire – Vincent reported no new changes. The department would like to purchase an \$800,000 to \$1,000,000 75 foot ladder truck. It would help with ISO ratings along with increase water lines from 4 inch to 6 inch. We still have a lot of 4 inch water lines which holds us back on ISO rating. The department would trade in or sell two fire trucks (1989 and 1994); both recently passed their safety inspections. Currently the City has three trucks and would keep the 2000 truck we will keep. The 1994 fire truck is never used. A smaller fire department might want the trucks. It takes a least a year even after order a new truck. Don Dillman asked about Mo-Kan or other grants. Joy Thompson motioned that the City start looking into the purchase of a 75 foot ladder fire truck with a basket and the financing. John Parker seconded. Motion carried on 4 yes votes.

Street – Director of Public Works Kenny Lance described his department's expenses including the payments for the backhoe. The new budget includes a concrete saw. He also added a heavy duty flashlight \$750 that could be used for nighttime water or sewer leaks. The cost would be split between Water and Wastewater departments.

Park – Park Manager Donnie Knorr reported that the Parks department had no capital requests. The department increased the repairs and maintenance expenses. They are trying to purchase a mower in this year's budget.

Water – Water Superintendent Jason Mercer described his expenses including finishing the project to clean the lime lagoons. The total amount was underbid and the remaining area needs to be completed or by November it will be full. Add expense line item for the lime lagoons \$70,000. Mercer also compiled a list of items that could be sold with proceeds to go toward purchasing a new mower. Don Dillman motioned to declare Mercer's list of water department items as surplus. Joy Thompson seconded. Motion carried on 4 yes votes. The Water department will bid for a lawnmower in the spring. Mercer talked about future projects including drilling well number four. Well number one is full of organics and more costly to treat the water. With four drilled, well number one could be used as an emergency backup and stand by. Next year he would like to put in another high service pump \$75,000. Cost estimate to drill well number four: \$400,000. This winter, the City will refinance 2007 bonds which will provide a savings to the department. Joy Thompson motioned to set aside money in restricted cash toward potentially drilling well number four. John Parker seconded. Motion carried on 4 yes votes.

Wastewater – Wastewater Superintendent Jason Long described his budget including: repair the plant roof and other the maintenance items. Wastewater is a tight budget. Long has items listed if the funds are available such as: repair the Scada computer system. If money is available, set aside toward inflow and infiltration. Any money for inflow and infiltration not used and is available, roll it over from year to year under restricted cash. Don Dillman motioned that any excess will go from year to year. John Parker seconded. Motion carried on 4 yes votes.

Cemetery – Director of Public Works Kenny Lance reported that the department needs three weed eaters. Also, Cemetery employee Davey Poland told him that the paper Cemetery map is getting worn and needs to be redone. How much would a computer program or other options cost?

Golf Course – Golf Manager Mark Christopher reported his department was making their last debt payment this fall. The committee recommended replacing one of the greens mowers. The greens mower they want is driven by electric mowers so no leaks can happen. The cost would be about \$34,000 and would be financed. Golf carts are \$1300/month and \$15,000 a year and bring in \$30 to \$35,000 for golf carts. They need a couple weed eaters. John Parker asked if golf cart usage has gone up since we purchased them. Yes. Membership fees and greens fees will go up.

Pay rates -- City Administrator Bruce Lundy described trying to get the ½ cent General Fund sales tax increase approved by voters and keeping expenses down. He had two options listed for salary increases: 1 % increase for everyone divided by all employees for \$378 per person or approximately 2%, \$755 per person. Raising a flat amount would keep the spread from growing between the low and high pay employees. John Parker said it was foolish to do anything less than 2%. Lundy suggested about 2.5% would be \$1000. Don Dillman commented that less meant affected retirement too since it is based on percentage. Don Dillman suggested increase of \$1200 per person. Don Dillman motioned to increase full time employee salaries by \$1200 per person. Kenny Maxwell seconded. Motion carried on 3 yes votes; 1 no: Thompson.

Don Dillman motioned and John Parker seconded to approve the detailed budget. Motion carried on 4 yes votes.

Second Public Testimony: None.

ELECTED OFFICIALS DISCUSSION

Mayor's Report – Mayor Connie George reported that she had received a lot of calls but everything has been taken care of.

Council Members Discussion -- Joy Thompson asked about 10th and Duncan Streets. There are cars that park on the street close to stop sign. Police Officers Zeigler and Smith have talked to the residents about it. She also mentioned that 15th Street is congested with parked cars and she was concerned a fire truck would not be able to make it through. Employee Tim Spoonmore mentioned he could not get a snow plow up there either. The only real solution is to allow parking only on one side of the street. However, which side? There is not enough room for one side of the street to contain all of the vehicles of the residents. Thompson also received a lot of complaints on trash.

John Parker received a complaint about a bush at 5th & Park blocking visibility but it has been cut. He commented that he had seen a lot of 4 wheelers driving too fast on the streets.

Kenny Maxwell thanked the City crews for helping out. His neighbors were thankful for the water draining better.

Joy Thompson motioned to go into closed session for reasons of litigation 610.021 (1). Don Dillman seconded. Vote: Dillman: aye; Maxwell: aye; Parker: aye; Thompson: aye. Motion carried.

EXECUTIVE SESSION – Litigation 610.021 (1). – No motions were made in Closed Session.

Don Dillman motioned to go back into Open Session. Joy Thompson seconded. Vote: Dillman: aye; Maxwell: aye; Parker: aye; Thompson: aye. Motion carried.

Adjournment – No further business to discuss. Council adjourned at 8:57 p.m. on a motion by Joy Thompson and seconded by John Parker. Motion carried on 4 yes votes.

Connie George, Mayor

ATTEST: _____
Beth Kar, City Clerk